

Police and Crime Panel

Meeting to be held on 15 October 2013

FORWARD PLAN

Contact for further information: Ian Dickinson 01772 533462, Office of the Police and Crime Commissioner, ian.dickinson@lancashire-pcc.gov.uk

Executive Summary

To present the meeting structure for the Commissioner to make decisions and to hold the Chief Constable to account for the delivery of efficient and effective policing services in Lancashire.

Recommendations

The Panel is asked to

1. consider and note the report; and
2. consider if it wishes to make a report or recommendations to the Commissioner in respect of any matters in this report.

Background and Advice

The Forward Plan is driven by the PCCs Police & Crime Plan and Strategic Planning Sessions with the Constabulary, the LCJB and Community Safety Partners including the Commissioner's PCC Forum with leads from Community Safety Partnerships from all Authority's in Lancashire.

The introduction of a single directly elected Police and Crime Commissioner necessitated a shift away from the Committee structure model of decision making previously utilised by the Police Authority.

This provided an opportunity for greater dynamism in the decision making process, but also needed to ensure that the principles of good governance continued to be adhered to. In particular, the principle of taking informed and transparent decisions which are subject to effective scrutiny and managing risk.

In preparing for transition, the Transition Board considered and approved the governance arrangements and a structure has been now developed and approved by the Police and Crime Commissioner as outlined below.

All decisions of the Commissioner are made at a Decision Meeting. These meetings are normally held on the first Wednesday of each month, unless business requires otherwise to be transacted. The Commissioner chairs the Decision Meetings and is advised by his Statutory Officers, and other OPCC staff, as required. The Chief Constable or a member of the Force Senior Management Team are called to attend as necessary.

To provide the public with transparency regarding decisions to be taken and work which is due to be undertaken by the Police and Crime Commissioner to support the Police and Crime Panel, these decisions and a forward plan are published on the Commissioner's website.

A copy of the current forward plan is attached at Appendix A.

To ensure openness, the reports considered at each Decision Meeting will be published on the Commissioner's website within three working days of the meeting. This is with the exception of any information which is exempt from publication under the Freedom of Information Act 2000.

Further details of the Commissioner's procedures for making decisions can be found in the Joint Interim Scheme of Governance, Financial Regulations and Standing Orders relating to Contracts and are available on the website.



5

LANCASHIRE POLICE AND CRIME COMMISSIONER FORWARD PLAN

1 OCTOBER 2013 – 31 MARCH 2014

FORWARD PLAN

The forward plan sets out the decisions and work which are due to be undertaken by the Police and Crime Commissioner (PCC) and / or the Chief Constable (CC), and decisions to be made by Chief Officers, eg Chief Executive or PCC's Chief Finance Officer to support the delivery of the Police and Crime Plan.

The PCC and CC agree that a "key decision" means a decision which is likely to:

- 1 result in the PCC or CC incurring expenditure which is, or making savings which are, significant, having regard to the budget for the service or function to which the decision relates; or
- 2 be significant in terms of its effects on communities living or working in the policing area of the PCC; or
- 3 impact significantly on policing in the local area, such as national commitments emanating from the requirements of the Strategic Policing Requirement; or
- 4 (dependent on the ramifications of the decision made) have a significant impact in relation to risk, threat or harm; or
- 5 have a significant impact on the reputation of the Constabulary or the PCC; or
- 6 have significant political consequences.

The forward plan will be updated on a regular basis.

This document provides members of the public the opportunity to know in advance what decisions are to be taken and the opportunity to view any background documents (unless they contain confidential information) and comment if they wish.

Produced by: Ian Dickinson
Standards and Governance Officer
Tel: 01772 533462
e-mail: ian.dickinson@lancashire-pcc.gov.uk

Amended: September 2013

Planning and Resources

Decision (Including Brief Summary & Expected Outcome)	Person who can make decision, Edition of Forward Plan when first appeared and whether any confidential or exempt information is to be considered	Date decision to be taken	External Consultation: Who How Closing date	Relevant documents	Lead Officer (to whom representations should be made, and holder of documents)
Community Action Fund (To consider applications for funding)	Police and Crime Commissioner	10 October 2013			Robert Ruston
Treasury Management	Police and Crime Commissioner	10 October 2013			Lisa Kitto
Insurance Contracts (To approve the Insurers for the PCC)	Police and Crime Commissioner				Lisa Kitto
Motor Claims To approve the motor claims handling arrangements	Police and Crime Commissioner				Lisa Kitto Peter Hale
Contract for the Duty States System maintenance	Ian Cosh				
External Auditor's Letter	Police and Crime Commissioner	6 November 2013			Lisa Kitto
Assistant Police and Crime Commissioners - Contract	Miranda Carruthers-Watt	6 November 2013			Sue Hamilton
Delegated Decisions To note the decisions taken by Senior Officers under the provisions of the Interim Scheme of Governance	Police and Crime Commissioner	6 November 2013			Ian Dickinson
Community Action Fund To consider applications for funding	Police and Crime Commissioner	6 November 2013			Robert Ruston
Community Action Fund To consider applications for funding	Police and Crime Commissioner	4 December 2013			Robert Ruston

Lockside Office Park Lease	Miranda Carruthers-Watt	8 January 2013	-		Sue Hamilton
OPCC Review	Miranda Carruthers-Watt	4 December 2013			Mike Lock/Sue Hamilton

Defend Frontline Policing

Key Decision (Including Brief Summary & Expected Outcome)	Person who can make decision, Edition of Forward Plan when first appeared and whether any confidential or exempt information is to be considered	Date decision to be taken	External Consultation: Who How Closing date	Relevant documents	Lead Officer (to whom representations should be made, and holder of documents)
Communication Plan (to develop a Plan to raise public awareness about the role of non visible policing in reducing crime and protecting the public)	Naomi Walker	March 2014			
Citizens in Policing Strategy (To develop and implement a strategy to support the development of Specials, Cadets and Volunteers)	Police and Crime Commissioner				Ibrahim Master Amanda Webster Saima Afzal
Oversight of the Constabulary's Organisational Reviews	Police and Crime Commissioner				Miranda Carruthers-Watt Bruce Jassi Lisa Kitto

Protect Vulnerable People

Key Decision (Including Brief Summary & Expected Outcome)	Person who can make decision, Edition of Forward Plan when first appeared and whether any confidential or exempt information is to be considered	Date decision to be taken	External Consultation: Who How Closing date	Relevant documents	Lead Officer (to whom representations should be made, and holder of documents)
BME Forum Meeting	Deputy Police and Crime Commissioner	30 October	-		Naomi Walker
Hate Crime Strategy (Working with the Lancashire Hate Crime Strategy Group to refresh the strategy and ensure that Commissioner funding supports the aims and objectives of the strategy)	Police and Crime Commissioner				Saima Afzal Ian Dickinson Mike Lock Robert Ruston
Child Sexual Exploitation (Represented on CSE Strategic Group to support a multi-agency approach to reduce Child Abuse and Child Sexual Exploitation)	Police and Crime Commissioner				Saima Afzal Mike Lock Robert Ruston
White Ribbon Campaign. (Represented on the Lancashire Against Domestic Abuse & the Domestic Abuse Awareness Group)	Police and Crime Commissioner	November 2013			Naomi Walker
Domestic Abuse (Work with 3 top tier	Police and Crime Commissioner				Robert Ruston Mike Lock

<p>authority areas towards developing a co-ordinated approach to tackling based on Pan Lancashire joint strategic needs assessment)</p> <p>Lancashire Services being re-commissioned from April 2014; Blackburn & Blackpool Services April 2015.</p>					
--	--	--	--	--	--

Promote targeted initiatives to contribute to tackling crime and re-offending

Key Decision (Including Brief Summary & Expected Outcome)	Person who can make decision, Edition of Forward Plan when first appeared and whether any confidential or exempt Information is to be considered	Date decision to be taken	External Consultation: Who How Closing date	Relevant documents	Lead Officer (to whom representations should be made, and holder of documents)
Comprehensive violent crime strategy Working with the Constabulary and community safety partners to develop a comprehensive strategy	Police and Crime Commissioner	March 2014			Robert Ruston Mike Lock
Perpetrator Programmes Working with partners to develop approach as part of the joint funding of domestic abuse services	Police and Crime Commissioner	March 2014			Mike Lock Robert Ruston
Early Intervention Foundation status secured. Working with three top tier authorities to develop a more integrated approach	Police and Crime Commissioner	On-going			Amanda Webster Robert Ruston
Health & Well Being Board Reached agreement on Commissioner being	Police and Crime Commissioner	On-going			Mike Lock Robert Ruston

<p>represented on three Boards.</p> <p>Working to ensure that there is a co-ordinated strategic approach to address physical and mental health needs for young people and adults coming to the attention of the police and criminal justice system</p>					
<p>Safeguarding Children Boards</p> <p>Established working relationships with the three Chairs and Business Managers.</p> <p>Ongoing contact to further partnership working and fulfilling responsibilities to hold the Chief Constable in relation to the safeguarding of children and the promotion of child welfare</p>	<p>Police and Crime Commissioner</p>	<p>On-going</p>			<p>Robert Ruston</p> <p>Mike Lock</p>
<p>YOT Triage Scheme</p> <p>Secured a shared contract with third sector providers to deliver the Triage scheme across the whole of the PCC area.</p> <p>Review to be undertaken in relation to next year's budget.</p>	<p>Police and Crime Commissioner</p>	<p>January 2014</p>			<p>Robert Ruston</p> <p>Mike Lock</p>

<p>Reducing Reoffending Strategy</p> <p>Working with the Lancashire Reducing Reoffending Board to establish a Pan Lancs Strategy.</p>	Police and Crime Commissioner	March 2014			<p>Amanda Webster</p> <p>Mike Lock</p>
<p>Community Alcohol Networks</p> <p>Supporting the development of a force wide model including provision of funding for a pilot.</p>	Police and Crime Commissioner	On-going			Robert Ruston
<p>Rural Crime</p> <p>Strategy agreed with Constabulary to support rural communities to tackle and reduce crime which impacts their area</p> <p>Contribution of OPCC to implementing strategy.</p>	Police and Crime Commissioner	On-going			Beverly Wood
<p>Business Crime</p> <p>Business Crime Survey with Business Leaders to understand concerns of Local Businesses</p>	Ibrahim Master	On-going			Beverly Wood

Champion the rights of victims

Key Decision (Including Brief Summary & Expected Outcome)	Person who can make decision, Edition of Forward Plan when first appeared and whether any confidential or exempt information is to be considered	Date decision to be taken	External Consultation: Who How Closing date	Relevant documents	Lead Officer (to whom representations should be made, and holder of documents)
<p>LCJB Victims Sub Group re-established.</p> <p>(This Group will address joined up working across CJS, implementation of the revised Victims Code, local commissioning of victims services, establishing a Victims and Restorative Justice Strategy and support the Victims Services Review which has been commissioned by the OPCC)</p>	Police and Crime Commissioner	<p>Report on the Victims Services Review – December 2013</p> <p>To be followed by a Victims Conference in early 2014</p> <p>Local Victims Services process Feb/May 2014</p>			Saima Afzal/Mike Lock
<p>A new Rape and Sexual Abuse Support Centre</p> <p>Commissioner represented on Project Board</p> <p>Project being delivered by Survivors Trust</p> <p>Funding has been agreed with MoJ</p>	Police and Crime Commissioner	April 2014			Mike Lock

<p>Property being purchased</p> <p>Project manager recruited.</p>	<p>Support to Victims in the Civil Justice System.</p> <p>Work with partners to develop a pilot support system for victims and witnesses. Eg CSE, Domestic Abuse.</p> <p>Volunteers to be managed by UCLAN.</p> <p>Referrals to other agencies and provide relevant literature. (Lancs Women's Centre)</p>	<p>Police and Crime Commissioner</p>	<p>January 2014</p>						<p>Amanda Webster</p>
---	--	--------------------------------------	---------------------	--	--	--	--	--	-----------------------

Partnerships

Key Decision (Including Brief Summary & Expected Outcome)	Person who can make decision, Edition of Forward Plan when first appeared and whether any confidential or exempt Information is to be considered	Date decision to be taken	External Consultation: Who How Closing date	Relevant documents	Lead Officer (to whom representations should be made, and holder of documents)
<p>Community Safety Partnerships</p> <p>Active involvement providing funding for work at both top tier and district council level.</p> <p>A joint commissioning approach being taken with the three top tier authorities and a grant funding approach with the district CSPs.</p> <p>CSP membership 12 districts and 2 top tier CSPs, Lancashire Community Safety Strategic Group (Pan Lancs) , Anti Social Behaviour Working Group, Lancashire Substance Misuse Strategic Group) Lancashire Domestic Abuse Commissioning Reference Group</p> <p>Anti-Social Behaviour</p>	<p>Police and Crime Commissioner</p>	<p>On-going</p>			<p>Robert Ruston</p> <p>Mike Lock</p>
	<p>Police and Crime</p>				<p>Mike Lock</p>

<p>Preparatory work with partners to implement proposed ASB legislation to introduce Community Trigger and Community Remedy and further develop Community Advisory Panels)</p>	<p>Commissioner</p>				
--	---------------------	--	--	--	--

66